

# EXECUTIVE

Wednesday, 17th January, 2024  
6.30 pm





# EXECUTIVE

## ROOMS 2 & 3, BURNLEY TOWN HALL

Wednesday, 17th January, 2024 at 6.30 pm

This agenda gives notice of items to be considered in private as required by Regulations (4) and (5) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Legal & Democracy by 5.00pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall, Manchester Road or at the Contact Centre, Parker Lane, Burnley or from the web at: [Request to Speak form](#) . You can also register to speak via the online agenda. Requests will be dealt with in the order in which they are received.

There is limited space to accommodate members of the public. You are advised to contact [democracy@burnley.gov.uk](mailto:democracy@burnley.gov.uk) in advance of the meeting.

## AGENDA

### 1) *Apologies*

To receive any apologies for absence.

### 2) *Minutes*

To approve as a correct record the Minutes of the last meeting, held on 24<sup>th</sup> October 2023.

5 - 6

### 3) *Additional Items of Business*

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

#### **4) Declaration of Interest**

In accordance with the Regulations, Members are required to declare any personal or personal and prejudicial interests they may have and the nature of those interests in respect of items on this agenda and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

#### **5) Exclusion of the Public**

To determine during which items, if any, the public are to be excluded from the meeting.

#### **6) Right To Speak**

To consider questions, statements or petitions from Members of the Public.

#### **7) The Empty Homes Programme**

7 - 10

To consider a report on long term vacant properties in the private sector.

#### **8) Revenue Monitoring Report 2023/24 - Quarter 2 (to 30 September 2023)**

11 - 24

To consider the forecast outturn position for the year ending 31 March 2024 based upon actual spending and income to 30 September 2023.

#### **9) Capital Monitoring Report 2023/24 - Quarter 2 (to 30 September 2023)**

25 - 38

To consider an update on capital expenditure and the resources position along with any variances.

#### **10) Fees & Charges Tariff 2024/25**

39 - 94

To consider the Council's proposed fees and charges from 1 April 2024.

#### **11) Treasury Management Mid-Year Report 2023/24**

95 - 106

To consider the treasury management activities undertaken during the period 1 April to 30 September 2023.

#### **12) Strategic Risk Register**

107 - 146

To consider the Strategic Risk Register.

#### **13) Food Safety Service Delivery Plan 2024**

147 - 172

To consider a report on the delivery plan.

**14) Health & Safety Intervention Plan 2024**

173 - 194

To consider a report on the intervention plan.

**15) Exclusion of the Public**

To determine during which items, if any, the public are to be excluded from the meeting and to consider the exclusion of the public from the meeting before discussion takes place on the following items of business on the grounds that in view of the nature of the business to be transacted if the public were present there would be a disclosure to them of exempt information within the meaning of Part VA of the Local Government Act 1972.

**PRIVATE ITEMS**

Details of any representations received by the Executive about why any of the following reports should be considered in public – None received.

**16) Waste and Cleansing Services**

195 - 200

To consider a report on the future delivery of waste and cleansing services in Burnley.

**MEMBERSHIP OF COMMITTEE**

Councillor Afrasiab Anwar (Chair)  
Councillor Margaret Lishman (Vice-Chair)  
Councillor Howard Baker

Councillor Scott Cunliffe  
Councillor Lubna Khan  
Councillor Jack Launer

**PUBLISHED**

Tuesday, 9 January 2024